Sewardship: Sharing the Gifts We Have Been Given

**Duties of the Local Fraternity Vice Minister**

**OFS General Constitutions Article 50**

1. It is the duty of the Council of the local Fraternity: - to promote the initiatives necessary for fostering fraternal life, for improving the human, Christian, and Franciscan formation of its members and for sustaining them in their witness and commitment in the world; - to make concrete and courageous choices, appropriate for the situation of the Fraternity, from among the numerous activities possible in the field of the apostolate.

2. The duties of the Council are also:

a) to decide on the acceptance and admission to Profession of new brothers and sisters33;

b) to establish a fraternal dialogue with members in particular difficulties and to adopt subsequent measures;

c) to receive the request for withdrawal and to decide on the suspension of a member from the Fraternity;

 d) to decide on the establishment of sections or groups in conformity with the Constitutions and the Statutes;

e) to decide on the use of available funds and, in general, to deliberate on matters concerning financial management and economic affairs of the Fraternity;

f) to assign duties to the Councillors and to the other professed members;

g) to request from the competent Superiors of the First Order and the TOR suitable and prepared religious as Assistants;

h) to perform such other duties as are required by these Constitutions or which are necessary to carry out its proper purposes.

**OFS General Constitutions Article 52: Vice Minister**

1. The Vice-Minister has the following duties:

 a) to collaborate in a fraternal spirit and to support the Minister in carrying out his or her specific duties;

b) to exercise the functions entrusted to him or her by the Council and/or by the Assembly or Chapter;

c) to substitute for the Minister in both duties and responsibilities in case of absence or temporary impediment;

d) to assume the functions of the Minister when the office remains vacant.