**PRE-VISITATION QUESTIONNAIRE**

**TO BE COMPLETED BY EACH INDIVIDUAL COUNCIL MEMBER**

This questionnaire is meant to solicit the views of *each individual Council member*, and so is not a collaborative effort. This questionnaire should be copied by the Minister and distributed it to each Council member with the name, e-mail and street address of the Regional Minister (which may be found in the Regional Directory, on the disc given to the Minister at the Annual Meeting), and with instruction that once completed, one copy should be e-mailed to the Regional Minister two weeks prior to the scheduled visitation. If the individual Council member does not have access to a computer, then the Questionnaire should be sent to the Regional Minister via regular mail.

1. Does your Fraternity Council schedule monthly Council meetings? Yes [ ] No [ ] If not,

 please explain:

2. Do you attend Council meetings and Fraternity gatherings faithfully? Yes [ ] No [ ] If not,

 please explain:

3. From your observation, do the Council members fulfill their duties responsibly? Yes [ ] No [ ]

4. How would you rate the Council in regard to task performance for Council meetings and gatherings? Excellent [ ] Very Good [ ] Good [ ] Needs Improvement [ ]

5. From you observation, does the Council give priority to the spiritual well-being and growth of your Fraternity? Yes [ ] No [ ] If no, please explain:

6. From your observation, does the Council seek to give creative leadership to your Fraternity, or just maintain the status quo?

7. In your view, what are the strengths of your Fraternity’s Council?

8. How would you rate the leadership of your Fraternity’s Minister? Excellent [ ] Very Good [ ]

 Good [ ] Needs Improvement [ ]

9. Does your Fraternity Minister fulfill his/her responsibilities to your Fraternity by making sure

 that each Council member fulfills his or her responsibilities? Yes [ ] No [ ] If not, what suggestions would you make to remedy this?

10. Is your Fraternity Minister collaborative in his/her efforts to serve your Fraternity or does

 he/she seem to prefer to “go it alone”?

11. Do you receive information from the Region, National or International Fraternities? Yes [ ]

 No [ ] If yes, from whom?

12. Do you have access to our Regional Website? Yes [ ] No [ ] If no, do you receive information from your Fraternity Minister from the regional website? Yes [ ] No [ ]

13. If your Fraternity has a Spiritual Assistant, how would you rate the Spiritual Assistance your

 Fraternity receives? Excellent [ ] Very Good [ ] Good [ ] Needs Improvement [ ]]

14. Are your Fraternity’s records maintained faithfully and accurately? Yes [ ] No [ ] If not, what suggestions would you make to remedy this?

15. Is financial planning for your Fraternity done according to Franciscan values? Yes [ ] No [ ] If not, what suggestions would you make to remedy this?

16. How would you rate your monthly Fraternity gatherings? Excellent [ ] Very Good [ ] Good [ ] Needs Improvement [ ]

17. What is your Fraternity Council doing to develop a greater sense of community within your Fraternity?

18. Would you say that the members of your Fraternity are able to share in the long and short range planning for the growth of your Fraternity? Yes [ ] No [ ] If yes, how; if no, what suggestions would you make to remedy this?

19. Is the SFO Ritual used regularly at Fraternity gatherings, particularly for the Rites and at the Chapter of Elections? Yes [ ] No [ ] If not, please explain:

20. Does your Fraternity use the Liturgy of the Hours regularly at its meetings? Yes [ ] No [ ] If

 not, what other forms of common prayer are used?

21. In your view, what is your Fraternity's potential to attract new members?

22. In your view, does your Fraternity understand and celebrate its identity as Franciscan penitents while encouraging growth in ongoing conversion in its brothers and sisters? Yes [ ] No [ ] If not, what suggestions would you make to remedy this?

23. What would you see as the short and long range future of your Fraternity?

24. How would you rate your Fraternity’s participation at the Regional level? Excellent [ ] Very Good [ ] Good [ ] Needs Improvement [ ]

25 Does your Fraternity participate in meetings with other Fraternities in your district and cooperate with area projects? Yes [ ] No [ ] If yes, please explain; if no, please explain:

26. Does your Fraternity feel an accountability and responsibility with regard to the Regional and

 National Fraternities? Yes [ ] No [ ] If not, what suggestions would you make to remedy this?

27. Is there anything you would like to privately discuss with the Fraternal or Pastoral Visitor? Such conversations will be expected, so no one should feel uncomfortable by expressing such a request. Yes [ ] No [ ]

Date: By:

 Council Position:\_

**Thank you for your participation. May the Lord give you peace!**